

Worksheet: Individual Memorial Plan

* Memorial Plan for:

First Plymouth Pastoral Care Associate:

Getting Started

Planning your own funeral or memorial service can provide peace-of-mind to you and your family. This form is intended to be of benefit to family, friends and the church while planning for memorial services. Individuals are encouraged to complete it as a guide and thoughtful direction for loved ones and pastors. You may wish to share a copy with the person you expect to organize your memorial service. Information included on this form will be shared as needed in order to carry out your wishes .

Once completed, please return this form to the church office at
3501 S Colorado Blvd, Englewood, CO 80113
or by email to pastoralcare@firstplymouthchurch.org

This worksheet includes information on the following:

- Personal Information *(page 2)*
- Type Of Service *(page 2)*
- Location for Service *(page 3)*
- Location of Interment *(page 3)*
- Flowers & Memorial Donations *(page 3)*
- Service Participants *(page 3)*
- Service Arrangements *(page 4)*
- Songs & Music *(page 5)*
- Reception Details *(page 5)*
- *Other Notes (page 6)*

Remember

Create a Memorial Plan to easily and securely update and share with the people you love and trust.

* Person completing this form

* Relationship to the person being memorialized

* Address of person completing this form

* Phone + email of person completing this form

* Formal Name of person for whom this memorial is being prepared:

Other Names: (when applicable)

Place of Birth:

* Date of Birth:

Spouse/Partner:

Marital Status:

Additional Family members and relationship *(please include DOB/DOD if applicable)*

Parents

Siblings

Children

Grandchildren

TYPE OF SERVICE

Funeral Service with graveside committal (casket or cremains present)

Memorial Service (casket or cremains not present)

Private Service for family/close friends

Graveside Service ONLY

No Service

PREFERRED LOCATION FOR MEMORIAL SERVICE

First Plymouth: Sanctuary Chapel Memorial Garden (weather permitting)

Mortuary Chapel address

Home address

Residential Facility

Other:

If you have a relationship with a Funeral Home, please provide the name/address/phone.

PREFERENCE FOR CASKET *(if present)*

Open for viewing before service Open for family and close friends Closed at all times

INTERMENT

(Location) **First Plymouth Memorial Garden** *(cremains only)*

Other:

None:

FLOWERS

Yes: to FPC to Other Family provided Only None

[if "other" please provide address]

MEMORIAL DONATIONS

Memorial Donations

SERVICE PARTICIPANTS *(other than First Plymouth Pastors and Music Department)*

Other Clergy

Military or other organization

Family members/friends (speak, readings, music)

SERVICE ARRANGEMENTS

Readings
*(psalm 23, 121, 139,
 "Asleep" by Emily
 Dickinson etc.)*

Scripture(s)
*(selected with
 officiating minister)*

Poetry / Prose
(titles & authors)

Prayers

- The Lord's Prayer *(version?)*
- In celebration of Life of the Deceased
- For family and friends
- At graveside
- Other:

MEMORIAL SERMON OR EULOGY

Yes

No

Biographical data, associations, special likes and interests:

Things I DO NOT want said or done:

MUSIC

First Plymouth's music staff Outside musician(s)
[if outside musicians are utilized in lieu of First Plymouth's music staff, a \$50 fee will be charged]

Instrumental Organ Piano Other

Specific Selections:

Hymns & Songs:

RECEPTION

Yes No Estimated attendance?

Plymouth Hall PH Kitchen Commons Room Conversation Area

Type of Reception?

Music, Audio-Visual requirements, microphone?

ADDITIONAL INSTRUCTIONS, REQUESTS, DETAILS, NOTES**SAVING, PRINTING & SENDING**

1. *Save a copy of this form to your computer if you plan to fill it out electronically. Save it in the process of, and after adding your information.*
2. *Print the form, either electronically completed, or blank to be filled out manually.*
3. *Send a copy of the completed form to Pastoral Care:*
 - a. *By attaching the PDF to an email to pastoralcare@firstplymouthchurch.org*
 - b. *By mailing the completed, printed form to:*

***First Plymouth Church
3501 S Colorado Blvd
Englewood, CO 80113***